



Friends of Halstow

AGM AUTUMN COMMITTEE MEETING Minutes

Date: Thursday, October 6, 2022

Time: 8-9:30 pm

Location: Virtual via Zoom Link

Attendees: Trent Burchardt, Gayle Issa, Donna Ingram-Fletcher, Lucy Osman, Jennie Marsh, Jocie Bradley, Natasha Tilley, Sasha Harker, Katharine Kennedy, Mary Anne Moffatt, Chloe Yu, Matthew

Apologies: Lucie Murphy

Minutes:

Minutes from meeting 5/5/22 - approved

Co-Headteacher's Update – Natasha Tilley

- Funds raised as a result of Silent Disco 2022 received from FOH has been used to order new books and replenish the existing book collection, particularly in respect of picture/board books for younger children. The school maintains an existing relationship with a local independent bookstore which is able to supply curated collection of books.
- Also funded by Friends of Halstow, Arty Party visited in the third week of term and helped the school with a Whole school partnership with Royal Naval College to decorate the middle floor hall and classes working on writing projects in class. Floor to be completed just after October half term
- Brief update on the Bell House Garden and pavilion renovation project – skip will need to be ordered, possibly two skips required. The garden and the pavilion have both been decrepit for years and will require total renovation. There is a possibility that the pavilion could be demolished to make way for an outdoor classroom/well-being centre. There is a possibility the renovation project could apply for community funding if presented from a wellbeing perspective. Alongside funding, JM mentioned parents may also be interested in volunteering and offering their skills for the renovation project.
- Funding may be required to order high visibility jackets and reusable waistbands for children to wear on school trips. This is seen as more environmentally friendly than printing out paper waistbands each time.
- Trike bikes may be useful for SEND children.
- Invoice for Coding Robots is yet to be paid, FOH should expect an invoice on this shortly.

Possible future funding requests include

- Reception playground flooring
- Whole school literacy programme



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Chairs' report – Gayle Issa & Lucy Osman

- The priority last year was to get the events back on the calendar and to this effect it has been very successful. FOH organised a number of fundraising events over the year which included the silent disco, Hannah Martin makeup masterclass and the summer fair which all raised significant money for the school. In particular, the silent disco and make up masterclass both raised a couple of thousand pounds each and the summer fair raised over 8K which was a massive achievement.
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Treasurer's report – Trent Burchardt

- Trent went through the accounts with the trustees. The accounts are in a healthy position with a number of fundraising events brought in significant revenue over the past year as well as passive income stream such as Amazon.
 - He's highlighted certain invoices are still due to be paid and there are funds ringfenced for particular projects
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Upcoming events

- **The following upcoming events are briefly discussed**

Halloween disco – due to take place shortly, good sale of tickets, volunteers are still required, call for volunteers will be circulated via various channels shortly.

Annual Wine Tasting – tickets due to go on sale shortly, volunteers will be required for this event.

Playdates in the park for different year groups – Reception year mixer was a success which inspired play dates in the park for different year groups – these are due to take place on a Saturday morning in the coming weeks at the Pleasance, free for the families to attend.

Xmas crafts/Santa & Books – to be discussed and organised.



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Election of Officers and Trustees of the Committee

- Members of the current committee including Trent Burchardt, Gayle Issa, Donna Ingram-Fletcher, Lucy Osman, Jennie Jocie Bradley all decided to move on while remaining available to help if needed. Their contribution and efforts over the past years are recognised and appreciated. Trent to arrange a handover with Mary Anne to ensure all treasurer related duties will be passed on seamlessly.
- The new committee has been elected unanimously as the following:
 - Co-Chair** – Sasha Harker & Jennie Marsh
 - Vice Chair** – Katharine Kennedy
 - Treasurer** – Mary Anne Moffatt
 - Secretary** – Chloe Yu

AOB

- The committee discussed the best way to disseminate event information and recruitment for event volunteers. It was concluded that we could utilise various social media channels, as well as class representatives and school newsletter to ensure the communication is inclusive.