



# Friends of Halstow

## AGM and AUTUMN COMMITTEE MEETING MINUTES

**Date:** October 12, 2021

**Location:** Virtual

**Attendees:** Maddie West, Trent Burchardt, Glenda Alexander, Gayle Issa, Donna Ingram-Fletcher, Lucy Osman, Jennie Marsh

**Apologies:** Tom Gray, Jocie Bradley

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### Minutes

Approved minutes from meeting on 8/6/21.

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### Chair's update

- Maddie West said it's been a difficult year to do events-based fundraising due to COVID-19.
  - Chris Starkiewicz and Jocie Bradley ran the Summer Pleasaunce Party.
  - Flying Seagulls partnered with the Bridge to provide shows for Halstow Primary School.
  - Maddie West ran the virtual Great Halstow Bake Off.
  - Chris Starkiewicz and Catherine Miller ran the virtual Christmas Quiz in 2020.
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### Treasurer's update

- £26,096 in the CAF account, approximately £2,000 in the NatWest account
  - Spending in 2020/2021 school year included:
    - £5,000 for upgrade to the audio/visual system for school productions
    - £2,700 for LSAs (learning support assistant)
    - £1,200 for Forest School
    - £2,000 for on COVID bubble play equipment
    - £600 for books
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## **Election of officers and trustees of the committee**

Maddie West stepped down as Chair and Lucy Osman and Gayle Issa unanimously voted in as Co-Chairs.

Further to this, Gayle Issa stepped down as Secretary and Jennie Marsh unanimously voted in as Secretary.

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## **MUGA update**

No one who made MUGA-specific donations requested a refund and therefore £14,000 now forms part of the unrestricted fund.

Maddie West explained that the school leadership team would like Friends of Halstow to pause fundraising for any big capital projects at this time.

Chris Starkiewicz said that Tom Gray had suggested it could be used for other sports purposes. He has had some productive conversations with the Football Foundation and Sport England.

Maddie West responded that Friends of Halstow's purpose is to raise funds for the school and not to apply for grants or determine the direction of large capital projects. These decisions rest with the school leadership team.

It was agreed that conversations regarding MUGA will no longer take place within Friends of Halstow's remit and any interested parents can pursue the matter with Tom Gray separately. It was discussed that should MUGA receive a green light to go ahead in the future, Friends of Halstow will support where possible.

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## **Requests from the Headteacher**

Tom Gray submitted his funding requests to the meeting via the Chair.

- £2,300 for outdoor sessions with a literary focus at The Bridge with Ruth Cracknell and Jenny Jones for the Reception year group. This would include 8 sessions for each group of 15. Voted in by a majority of the committee during the meeting.
  - £4,750 for books to enhance the hallway libraries throughout the school. Voted in by a majority of the committee on 22/11/21.
  - Possible proposal for Arty Party for World Book Day 2022. Beckie Williams is efforting.
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## **Upcoming events**

- Friends of Halstow Wine Evening - managed by Glenda Smart
  - Christmas Design Project - managed by Claire Tugwell
  - Christmas Gift Shop - managed by Donna Ingram Fletcher
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## **Other business**

- Approach Mr Vousden regarding funds reserved for the Bell House upgrade.