



Friends of Halstow

SPRING COMMITTEE MEETING MINUTES

Date: February 3, 2022

Location: Virtual

Attendees: Trent Burchardt, Glenda Alexander, Gayle Issa, Donna Ingram-Fletcher, Lucy Osman, Jennie Marsh, Tom Gray

Apologies: Jocie Bradley

Minutes

Approved minutes from meeting on 12/10/21.

Headteacher's update

- MUGA funds and project

MUGA project shelved and other sporting opportunities being investigated for the funds raised. One suggestion is to renovate the top hall into a sports hall. Charlotte Stirling PE coordinator and the Trust support this option. This would cost approx. £20,000 (£14,000 was previously ring fenced for MUGA). TG to get quotes for the works needed. Per Chris Starkiewicz - investigate whether the Trust will contribute to funding this project.

Football Dads have suggested that some funds may be retained to do school sports days at Sutcliffe Park. These could potentially be funded by Trips money so may not need to access FOH funds. TG to review available funds.

- World Book Day 2022 and Arty Party

World Books Day is in March so it may not be possible to book Arty Party in time.

Teachers are planning a 'Take One' event for a single focus learning project across the whole school in summer term. Each year group will focus on learning through one wordless picture book. Arty Party may be useful to facilitate that activity. TG to supply further details and funding requirements estimated at approx. £4,500.

Treasurer's update

- £29,300 in the CAF account, approximately £3,000 in the NatWest account
 - £4,750 agreed for books which have been ordered
 - £1,000 reserved for Bell House garden revamp
 - Small reserves for administrative fees
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Upcoming events

- Silent Disco – February 11, 2022

Donated by an anonymous parent. Will run in the middle hall during the school day. It's an all-school event so all children will be able to participate and it coincides with Children's Mental Health Week. Parents have been asked if they can donate a suggested amount of £5 per child. Currently at approx £1,000 in donations.

- Quiz Night – February 25, 2022

60 Tickets available 40 already sold. Holly Morgan managing the event. Optional fancy dress and bring your own alcohol.

- Summer Fair – July 09, 2022

Event moved to a Saturday to trial the day as previously held on a Sunday. Concerns raised for the amount of preparation time required if held on a Saturday. GI and LO to consult with Sheema Tank and Donna Ingram-Fletcher as they have managed the event in previous years. Supply planning to be done in advance and bar stocks should not be underestimated. TG open to amending the date if needed. Timing for the event should remain 12-4pm.

Impact from recent events

- Wine Tasting

Lower numbers at the event but still ran comfortably. Glenda has written a crib sheet for the event manager to run for next year. Wine sales approximately the same as in previous years despite smaller numbers. Event raised approx. £500 after costs.

- Christmas Gift Shop/Jolly Jars

The Gift Shop event did not run as planned due to Omicron and COVID restrictions. As many gift shop items as possible were returned so minimal losses were incurred. The day ran with Santa visiting the school to give books to the children. Jolly Jars were available for every child in the school and those raised £600 which broadly balanced the cost of the Santa books.

- Christmas Design Project

This is run by a Y1 parent. All families love the opportunity to buy cards etc. so the project should continue in future.

Other business

- Cellar - April 23, 2022

Ongoing project to clear and organise the school cellars. Review of items to be stored and stock takes/inventory to be completed. Special attention to gazebos. Skip costs to be shared with the school. Conversations continue with the school on ongoing requirements to keep it manageable. Clearout day is Saturday 23 April 2022.

- End of year party - July 20, 2022

To be held in the Pleasance - Chris Starkeiwicz to lead the event.

- Reception Mixer

Costs for The Bridge £150. More planning to go into recruiting the new parents to FoH and how that is done between April when school places are announced and September when children start. JM to book mixer.

- Additional mixers

To be investigated for Years 1 and 2 in addition to future reception years.

- School shop items

JM to complete inventory as part of cellar clearance and look at alternative options for school branded items. Retaining school book bags. Possibly using a print on demand option. Originally introduced as a cost effective option for some parents for a non-uniform school.

- Handwash, toilet roll and locks maintenance an issue reported by children

In previous years conversations held that maintenance issues should not be covered by FoH funds. Feedback of this nature should be given to the school by the individual parents.