



Friends of Halstow

SPRING COMMITTEE MEETING MINUTES

Date: May 5, 2022

Location: Virtual

Attendees: Trent Burchardt, Gayle Issa, Donna Ingram-Fletcher, Lucy Osman, Jennie Marsh, Jocie Bradley, Natasha Tilley

Apologies: Glenda Alexander

Minutes

Approved minutes from meeting on 3/3/22.

Co-Headteacher's Update

- Purchased Books

Natasha Tilley thanked FoH for the books and advised they have hugely benefited the class shared libraries on each floor. The school worked with the Tales on Moon Lane bookshop to match books to the school curriculum.

Displays in libraries will be updated and then books will be displayed for children to use.

Whole school writing project forthcoming using one purchased book – The Door – a wordless picture book based around the theme of belonging. Each year group will focus on learning and writing at an age-appropriate level.

Silent Disco funds were ringfenced for purchasing books for individual classroom libraries (£2,140).

- Arty Party

Arty Party being considered to support the whole school writing project. School leadership to request a quote and revert to FoH. Art resources to support the event may be requested as well.

- Jubilee

Natasha Tilley requested assistance for a Jubilee event during school hours on Friday May 27 before half term. FoH to consider and revert back.

- Indoor Sports Hall

The possible renovation of the top hall into a sports hall was discussed as in a previous meeting with Tom Gray. School committed to requesting quotes for the works needed. Redecoration funds have been allocated from the Compass Trust so it may be possible to add funds together.

Treasurer's Update

- £29,300 in the CAF account; approximately £3,000 in the NatWest account
 - £1,000 reserved for Bell House garden revamp
 - Small reserves for administrative fees
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Upcoming Events

- Hannah Martin Makeup MasterClass – May 13, 2022
58/ 60 Tickets sold to date for a makeup class, raffle and bar

- Summer Fair – July 10, 2022
Timing for the event is 12-4pm. Supply planning has been started in detail including booking of rides and other entertainment. As noted at the previous meeting, bar stocks should not be underestimated.

Hamptons estate agent is sponsoring the event advertising boards plus funds to sponsor a fairground ride.

BBQ manager to be recruited; volunteers available but a skilled food manager would be useful.

Tombola and raffle prizes requested. Reminders and ideas to be sent to parents.
For the tombola artwork, candles, photo frames, specialty food can be additional ideas as well as wine.

Jocie Bradley to recruit ex-Halstow students for face painting.

Shopping bags are useful to encourage spending.

- Reception Mixer – Saturday 17 September
Booked and advertised. Prep school kit for the event and coordinate with Tom Gray on FoH presence at orientation.

- End of Year Party – July 20, 2022
To be held in the Pleasaunce - Chris Starkeiwicz and Sheema Tank to lead the event.
Families will be encouraged to take litter home with them. Suggested end time for music and FoH bar is 8 pm. Cafe may be running a BBQ. Dog free zones should also be water gun free zones. Label water guns with your child's name

Impact from recent events

- Silent Disco – February 11, 2022

Total raised £2140. Donated by an anonymous parent. Ran in the middle hall during the school day. It was an all-school event so all children were able to participate and it coincided with Children's Mental Health Week. Event likely to run next year during Mental Health Week.

- Quiz Night – February 25, 2022

Total Raised just under £500. Sold out event with 70 attendees. To be run next year by the winning team – Weapons Basket.

Other Business

- Cellar

Ongoing project to clear and organise the school cellars. Review of items to be stored and stock takes/inventory to be completed. Next clearout day is Saturday May 7 2022.

- Shop

Jennie Marsh to complete inventory as part of cellar clearance and look at alternative options for school branded items. Retaining school book bags. Possibly using a print on demand option.

- Additional mixers

To be investigated for Years 1 and 2 in addition to future Reception years. Possible play afternoon for Year one parents before half term if possible. Areas for each year group to be added to the end of year party.

- Halloween Disco

Date TBC possibly Thursday October 20. Jocie Bradley to be event manager. Succession planning to be considered as this will be Jocie's last year. KS1 and KS2 groups to be separated.